

REMOTE WEB USERS Handout

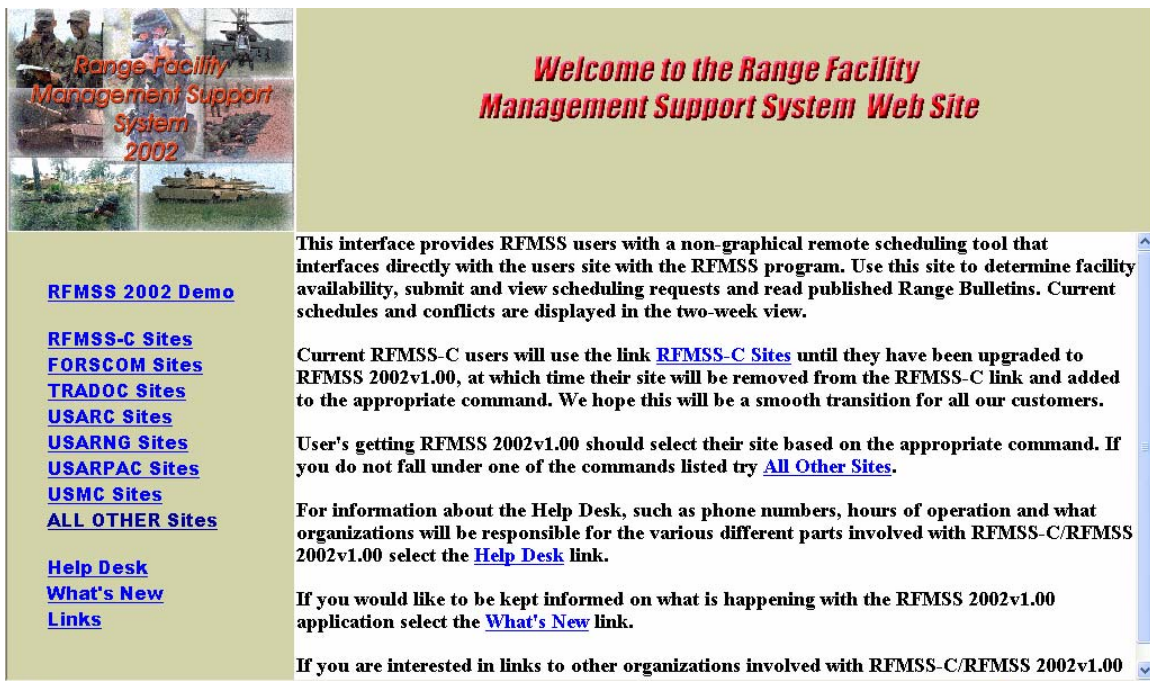
The Web scheduling capability of RFMSS 2002 was designed to allow the users without connectivity through the MILNET the ability to request training facilities. The user will require the following:

- A workstation with web connectivity (due to continuing security changes it is recommended that the user obtain a TSACS account from the local facility)
- A valid RFMSS 2002 User ID and Password assignment by the Training Facility Functional Administrator (FA)
- Connectivity between the RFMSS web server and the RFMSS application server on the facility

When the user accesses the application via the web, data is passed from their location to the RFMSS web server. The RFMSS web server validates the User ID and Password and will then establish a connection via a secure link to the Range Facility server. Data is then passed from the user to the application server and back via the RFMSS web server.

Web access allows the customer to view a DEMO of the RFMSS 2002 application, view the two week calendar, submit standard and non-standard requests for training facilities, and view/print Range Bulletins.

To gain access to the RFMSS 2002 system the user must contact the range facility Functional Administrator (FA) and request a User ID and Password. Local policy will outline exact procedures and required documentation for each facility. Once the user has obtained a User ID and Password, log on to the RFMSS 2002 web site via the internet. The RFMSS web server address is <http://rfmss.lmfs.belvoir.army.mil>. The web page will look like the one shown below.



Range Facility Management Support System 2002

Welcome to the Range Facility Management Support System Web Site

This interface provides RFMSS users with a non-graphical remote scheduling tool that interfaces directly with the users site with the RFMSS program. Use this site to determine facility availability, submit and view scheduling requests and read published Range Bulletins. Current schedules and conflicts are displayed in the two-week view.

Current RFMSS-C users will use the link [RFMSS-C Sites](#) until they have been upgraded to RFMSS 2002v1.00, at which time their site will be removed from the RFMSS-C link and added to the appropriate command. We hope this will be a smooth transition for all our customers.

User's getting RFMSS 2002v1.00 should select their site based on the appropriate command. If you do not fall under one of the commands listed try [All Other Sites](#).

For information about the Help Desk, such as phone numbers, hours of operation and what organizations will be responsible for the various different parts involved with RFMSS-C/RFMSS 2002v1.00 select the [Help Desk](#) link.

If you would like to be kept informed on what is happening with the RFMSS 2002v1.00 application select the [What's New](#) link.

If you are interested in links to other organizations involved with RFMSS-C/RFMSS 2002v1.00

[RFMSS 2002 Demo](#)

[RFMSS-C Sites](#)

[FORSCOM Sites](#)

[TRADOC Sites](#)

[USARC Sites](#)

[USARNG Sites](#)

[USARPAC Sites](#)

[USMC Sites](#)

[ALL OTHER Sites](#)

[Help Desk](#)

[What's New](#)

[Links](#)

Once on the web page use the mouse to select (point and click) the desired site. The WEB page is designed to provide guidance as the user navigates through the different pages.

Viewing the RFMSS 2002 DEMO – To gain access to the RFMSS 2002 DEMO contact the RFMSS Help Desk and obtain a User ID and Password. When contacting the Help Desk specify that the User ID and Password requested is for the DEMO. *NOTE – User ID and Passwords for the DEMO will not allow access to active RFMSS database and the User ID and Passwords for the active RFMSS database will not gain access to the DEMO.* The below window is what will be seen when the RFMSS 2002 DEMO is selected:

Range Facility Management Support System 2002

Welcome to the Range Facility Management Support System Web Site

RFMSS 2002 Demo

[RFMSS-C Sites](#)
[FORSCOM Sites](#)
[TRADOC Sites](#)
[USARC Sites](#)
[USARNG Sites](#)
[USARPAC Sites](#)
[USMC Sites](#)
[ALL OTHER Sites](#)

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RFMSS - DEMO

Please provide your Login ID and Password

Login ID Password

Contact the [RFMSS Help Desk](#) for a Login ID and Password
Please specify web demo.

To access the DEMO, enter **User ID** and **Password** and click on the **Enter** button. The Demo is a canned data base residing on the web server containing set up table data. The set up tables and the relationships established therein are static and cannot be altered by the user. This allows the DEMO to 'look and feel' and *FUNCTION* like the 'live' database. It is important to understand that all users accessing the DEMO will be inputting data into the same database and therefore the data displayed will be dynamic.

Selecting a Range Facility requires clicking on the Group listing that the facility belongs to and then clicking on the specific facility. As seen below, the system will identify the Range Facility (Grafenwoehr below) and require a valid User ID and Password to log into the Facility database at this point.

RFMSS 2002 Demo RFMSS-C Sites FORSCOM Sites TRADOC Sites USARC Sites	Grafenwoehr Please provide your Login ID and Password <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center; padding: 2px;">Login ID</td> <td style="text-align: center; padding: 2px;">Password</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="text-align: center;"><input type="text"/></td> <td style="text-align: center;"><input type="password"/></td> <td style="text-align: center;"><input type="button" value="Enter"/></td> </tr> </table>	Login ID	Password		<input type="text"/>	<input type="password"/>	<input type="button" value="Enter"/>
Login ID	Password						
<input type="text"/>	<input type="password"/>	<input type="button" value="Enter"/>					

Once the user ID and Password has been entered and accepted by the system the user will see the following window and be required to select the next desired action.

	<h2 style="color: red; margin: 0;">Welcome to the Range Facility Management Support System Web Site</h2>
Standard Request Non Standard Request Review Requests Request Processing Two Week Calendar Range Bulletin Installation Map - Fort RFMSS Logout Return to main links	<p>This is a place holder for choice Descriptions</p>

NOTE: All data entry fields labeled with an Astrid () and in **Red** are **MANDATORY** fields. The system will not allow the user to advance past that window without an entry into that field.*

Submitting a Standard Request (or Hold) – In the system set up tables relationships between each facility, select events, and specific weapons/ammunition are established. This relationship establishes that the facility is capable of supporting specific events and weapons/ammo without any modification. When submitting a **Standard Request** the drop down fields will only show those events, weapons, and ammunitions that have been established in this relationship. The user inputs required data, selects from the drop down lists, and submits the request.

Submitting a Non Standard Request (or Hold) – The difference between the **Standard Request** and **Non Standard Request** is the relationship tables are bypassed when submitting a Non Standard Request. When filling out the Non Standard Request the drop down fields will display *ALL* possibilities, not just those relationships established in the tables. Submitting a Non Standard Request may require the Range Cadre to modify the range in some manner. The form is the same form. The data contained in the drop down fields will be different.

The Request Form – Select the **Standard** or **Non Standard Request** and the user will observe the following screens:

Using the drop down fields select the ***Unit** and ***Facility** data and then click next. The ***Unit** drop down will display the unit logged in and all subordinate units as established in the system set up tables. The ***Facility** drop down will display all facilities available.

Notice the header for the above window shows the type of request (Standard) and unit (1-2FA) logged in. The ***Facility** will auto populate from the entry input on the prior screen. From the drop down fields select the ***Event**, ***Start Date**, and ***End Date**. Manual input the Additional data requested on the form. Note the **Request Type** has a drop down field. The requestor may select to submit a **Request** or a **Hold** using this form. Click the **Get facility/conflicts** button. The next window will display the conflicts.

In the above there are no conflicts found in the system set up tables. If there were conflicts found they would display in the above window in the appropriate section. Next, click on the **Add Weapons/Vehicles/Targets** button.

Because the request selected in this example is a **Standard Request** the ***Weapon(s)** list is very short. Had this been a **Non Standard Request** the list would have shown all weapons in standard Army weapons inventory listing. If **Vehicles** are to be used during training, select here and then click on the **Get Ammunition, Vehicle Quantities**.

The **Memo Text** is where the *requestor* may put additional information. The **Text 1-6** blocks are optional data requirements that may be used by the Range Facility to collect additional data from the requestor.

Submit the Request by clicking on the **Submit Request** button.

Reviewing Requests – Selecting the Review Requests will display the following window:

RCNI	Facility	Event	Unit	StartDate	EndDate	Start Time	End Time	Status	Sub Status
101107	CA12	Maintenance	1-1 RES	25-12-2002	06-06-2003	00:00	23:59	MAINT	
101108	DZHULBURT	Maintenance	1-1 RES	22-12-2002	06-06-2003	00:00	23:59	MAINT	
101109	FP17	Maintenance	1-1 RES	23-12-2002	06-06-2003	00:00	23:59	MAINT	

To view the **Request Summary** the user selects the date when the Request was submitted. The search may be further filtered by selecting a specific **Unit, Status, Facility, or Event**. Once the user has selected the filters desired click on the **Filter Requests** button and the requests will display as shown above.

To review a submitted request place the cursor over the RCNI number and double click. This will pull the Request Summary for viewing.

Request Processing – To process a request the user must be established in the Chain Of Command (COC) in the system set up tables. To view the submitted requests the user selects the date when the request was submitted. The search may be further filtered by selecting a specific **Unit, Status, Facility, or Event**. Once the user has selected the filters desired click on the **Filter Requests** button and the requests will display as shown below. To process a specific request place the cursor on the radio button in front of the RCNI and click. This will activate the radio button and a dot will appear in the button. Next place the cursor on the button labeled with the action desired to be applied to the request (i.e. Approve, Cancel, Disapprove, Re-initiate, Request Approval Log, or Hold to request). The action is taken in the system to update the database with the action. To verify the action was accepted in the system place the cursor over the Filter Requests and click. The request will be seen again but the **Status** and/or **Sub Status** will reflect the change.

(The Sub Status will reflect the next higher lever of approval required as established in the set up tables.)

The Two Week Calendar – When the Two Week Calendar is selected the following window opens:

As indicated in the window, the user must filter what is to be seen on the Two Week Calendar. Select either the **Event** or the **Facility Type**, select a date from the drop down window and then click on **Get 2-Week Calendar**. The Two Week Calendar window will open as seen below. The legend on the bottom of the window will explain the codes used in the Two Week Calendar. To view conflicts place the cursor over the block on the two week calendar and click. Should the user desire a facility that is already scheduled they click on that block and go to the bottom of the conflict window displayed. Click on the New Request button and the system will pull up a request form. Fill in the request form and submit. Then call the Range Scheduler

and request a Co Use Agreement. The Range Scheduler, and local policy, will determine what action will be taken with the request.

To submit a request for a specific facility and date the user places the cursor over the block that corresponds to the desired facility row and the desired date column and single clicks. This will open a request form. Fill out the form as required (see above for submitting a request). Once the request is submitted click on the Two Week Calendar link, reset the filters, click on **Get 2-Week Calendar**. The Two Week Calendar will reflect the submitted request.

Range Facility Management Support System 2002

Welcome to the Range Facility Management Support System Web Site

Two Week Calendar

Today's Date: 11-FEB-2003 Select By Event
 Facility Type Firing Range

RNG17	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
RNG19	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
RNG21	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
RNG25	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
RNG31	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M
RNG33	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
RNG36	R	R	XR	A	A	A	A	A	A	A	A	A	A	A	A	A
RNG39	X	X	X	A	A	A	A	A	A	A	A	A	A	A	A	A

Legend
 H - Indicates a Hold has been submitted for that day and facility.
 M - Indicates the facility is in maintenance for that day.
 R - Indicates a Request has been submitted for that day and facility with a status of Pending Customer, Pending Range Control, or Conditional.
 # - Indicates the number of reservations on the facility that day.
 X - Indicates a conflict, either scheduling, safety, or environmental.
 A - Facility Available. Clicking on A (facility available) tag brings up a new Request Form
 Clicking on everything else will display a list of conflicts and then give you the option creating a new Request Form

Range Bulletin – The Range Bulletin will display the scheduled range activities during the selected time frames. Below is an example of the Range bulletin window.

Range Facility Management Support System 2002

Welcome to the Range Facility Management Support System Web Site

RANGE BULLETIN
From 12/02/2003 to 14/02/2003

Training Date	Facility	Unit	Event	Start Time	End Time
12/02/2003	RNG38	1-2FA	Mortar Training (SRT)	12:00	11:59
14/02/2003	RNG38	A1-2	Mortar Training (SRT)	12:00	11:59

Get the range bulletin from

dd/mm/yyyy dd/mm/yyyy

[Standard Request](#)
[Non Standard Request](#)
[Review Requests](#)
[Request Processing](#)
[Two Week Calendar](#)
[Range Bulletin](#)
[Installation Map - Fort RMSS](#)
[Logout](#)
[Return to main links](#)

Installation Map-Fort ABC – The installation map is an optional ‘static display’ that may be posted on the web server. If a map is posted it will NOT be tied to the Fire Desk and will NOT display current status of facilities.

Logout – Clicking on this will log out the user and close the web access for that session.

Return to main links – Clicking here will return the user to the opening page links.

Help Desk – This will take the user to the numbers to contact the TNOSC. Below is the window that will open.



**Welcome to the Range Facility
Management Support System Web Site**

CONUS - TNOSC Helpdesk
1-800-305-3036
520-538-6798/DSN: 879-6798
520-533-0353/DSN: 821-0353
email: conus-tnosc@hqasc.army.mil

**Scheduling and site specific questions: Call Range Control
LAN and other networking questions: call the DOIM office**

[RFMSS 2002 Demo](#)
[RFMSS-C Sites](#)
[FORSCOM Sites](#)
[TRADOC Sites](#)
[USARC Sites](#)
[USARNG Sites](#)
[USARPAC Sites](#)
[USMC Sites](#)
[ALL OTHER Sites](#)

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What's New – This window is still under development as of the time of the writing of this handout. Once it has been determined what will best assist the field users, this window will be completed and implemented.

Links – This will provide direct links to the web sites that are listed.



**Welcome to the Range Facility
Management Support System Web Site**

**If you feel that it would be beneficial for other links to be placed here please
send the URL and a brief description of the site to the RFMSS Help Desk.**

[RFMSS 2002 Demo](#)
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[PEO EIS - HSMS/ISM Project Office](#)
[CONUS-TNOSC](#)